

# GILLINGHAM & ASSOCIATES

a division of Philadelphia Insurance Companies



## RETAIL ARCHERY AND RANGE APPLICATION

### SUBMISSION REQUIREMENTS

- All brochures describing any and all services; or website address.
- The liability waiver / hold harmless agreement you require your guests to sign, if applicable.
- Currently valued insurance company loss runs for the current policy period plus 3 prior years.  
If unavailable, provide a no loss letter signed by the insured.
- ACORD forms for other lines requested (Property, Inland Marine, Crime, etc.)

### GENERAL INFORMATION

Named Insured:

Principal Contact:

Mailing Street Address:

Mailing City:

State:

Zip:

Location Street Address:

Location City:

County:

State:

Zip:

Phone Number:

Fax Number:

Website: www.

Business Type:

Corporation

Partnership

Individual

LLC

Other:

Effective Date:

Limit of Liability requested:

\$ 300,000 Occurrence

\$ 500,000 Occurrence

\$1,000,000 Occurrence

1. Do you operate any other business from this location? Yes No

*(List information below for each business, use a separate sheet to list information if necessary)*

If yes, type of entity: Corporation Partnership Individual LLC Other:

Description of business:

2. Do you have separate insurance for this business? Yes No

### PRIOR CARRIER INFORMATION

|                 | Insurance Carrier | Limits of Liability | Premium |
|-----------------|-------------------|---------------------|---------|
| Last Year       |                   |                     |         |
| Two Years Ago   |                   |                     |         |
| Three Years Ago |                   |                     |         |

### ADDITIONAL INSURED, if necessary use another sheet of paper

| Name | Complete Address | Interest |
|------|------------------|----------|
|      |                  |          |
|      |                  |          |
|      |                  |          |

### PRODUCING INSURANCE AGENT

AGENCY:

CONTACT:

ADDRESS:

TELEPHONE:

FAX:

E-MAIL:

**THIS IS AN APPLICATION FOR INSURANCE. THIS IS NOT A BINDER OF INSURANCE.**



| <b>PROPERTY SECTION</b> | <b>N/A</b> |
|-------------------------|------------|
|-------------------------|------------|

**Location Information**

- |  |  |
|--|--|
| <p>1. Is the building Owned or Leased?</p> <p>2. Please review building security measures listed below:</p> <p style="padding-left: 20px;">Fire Alarm: <span style="float: right;">Yes No</span></p> <p style="padding-left: 40px;">Central Local</p> <p style="padding-left: 20px;">Burglar Alarm: <span style="float: right;">Yes No</span></p> <p style="padding-left: 40px;">Is the alarm UL listed or approved? <span style="float: right;">Yes No</span></p> <p style="padding-left: 40px;">Central Local</p> <p style="padding-left: 20px;">Smoke Detectors: <span style="float: right;">Yes No</span></p> <p style="padding-left: 40px;">Battery Hardwired</p> <p>3. Doors are: Metal Glass Frame</p> <p>4. Do windows and glass doors have metal bars? <span style="float: right;">Yes No</span></p> <p>5. Do you have a gun safe? <span style="float: right;">Yes No</span></p> <p style="padding-left: 20px;">If yes, describe the manufacturer, type, class: (listed on the label on safe door)</p> <p>6. Describe other protection: (safe, dead bolt locks, metal bars, crash barriers in front of building, fire extinguishers, etc.)</p> <p>7. If your building is more than ten (10) years old, what year was the last time wiring, plumbing and heating / AC were updated and / or serviced?</p> <p>8. Does the building have other occupancies? <span style="float: right;">Yes No</span></p> <p style="padding-left: 20px;">If yes, describe:</p> <p>9. Are there any additional locations to be covered? <span style="float: right;">Yes No</span></p> <p style="padding-left: 20px;">If yes, please provide complete address and describe:</p> <p>10. Are all activities and locations to be covered in full compliances with applicable federal, state and local regulations? <span style="float: right;">Yes No</span></p> <p>11. Is the building within city limits? <span style="float: right;">Yes No</span></p> <p>12. Is the building 100% sprinklered? <span style="float: right;">Yes No</span></p> <p>13. What is the distance to the nearest fire hydrant?</p> |  |
|--|--|

| <b>RETAIL OPERATIONS</b> | <b>N/A</b> |
|--------------------------|------------|
|--------------------------|------------|

- |   |  |
|---|--|
| <p>1. Estimated gross revenue for the next twelve (12) months: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">Revenues from firearm ranges: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">Revenues from archery ranges: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">Revenues from sale of firearms: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">Revenues from sale of ammunition or sporting goods: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">Other revenue, describe: <span style="float: right;">\$</span></p> <p>2. Do you provide gunsmithing services? <span style="float: right;">Yes No</span></p> <p style="padding-left: 20px;">If yes, provide total payroll for gunsmithing: <span style="float: right;">\$</span></p> <p style="padding-left: 20px;">If yes, please describe:</p> |  |
|---|--|

3. Do you use the services of an independent gunsmith? Yes No  
 If yes, does the gunsmith have liability insurance? Yes No  
**Please attach a copy of the Gunsmith's Certificate of Liability Insurance.**
4. Are all of your firearm products purchased from U.S. manufacturers or distributors? Yes No  
 If no, % are directly imported by your from foreign company.  
 % are purchased from foreign wholesaler/distributor.  
 If no, and you are a direct importer, are you named on a foreign manufacturer's insurance policy for vendors liability coverage? Yes No  
 If yes, please **provide a copy** of the endorsement.
5. If you are a wholesaler or distributor, are you named on a U.S or foreign manufacturer's or importer's insurance policy for vendors liability coverage? Yes No
6. What is the total value of retail inventory? \$
7. What is the total value of firearms inventory? \$
8. Provide the average number of guns in your inventory for the types listed below:
- | New            |   | Used or Consignment |   |
|----------------|---|---------------------|---|
| Total          | # | Total               | # |
| Rifles         | # | Rifles              | # |
| Shotguns       | # | Shotguns            | # |
| Muzzle Loaders | # | Muzzle Loaders      | # |
| Handguns       | # | Handguns            | # |
9. Do you carry black powder? Yes No  
 If yes, what amount, estimated in pounds, of black powder is in inventory? lbs.  
 If yes, is storage / handling in compliance with applicable federal, state and local regulations? Yes No
10. Do you sell or provide hand loaded ammunition? Yes No
11. Do you sell by mail order? Yes No  
 If yes, describe all products sold or provide us with your catalog:
12. Do you sell over the internet? Yes No  
 If yes, describe all products sold or provide us with your internet address:

| RANGE OPERATIONS |  | N/A |
|------------------|--|-----|
|------------------|--|-----|

- |  |     |    |
|--|-----|----|
| 1. Archery Range?  | Yes | No |
| 2. Firearms Range?   | Yes | No |
| 3. Is the range in compliance with any recognized standards? (i.e. NRA, NFAA, IBO, NSSF, etc.) List: | Yes | No |
| 4. Does the range have any age restrictions? If yes, please describe:                                | Yes | No |
| Indoor Range   | Yes | No |
| Number of Lanes:   |     |    |
| Outdoor Range  | Yes | No |
| Number of Lanes / Stations:  |     |    |
| Maximum Distance Shot:   |     |    |

**Clients / Shooters**

- 1. Is club membership required? Yes No
- 2. Is a questionnaire used to obtain information on the shooter's name, age, health, or shooting experience? **If yes, attach a copy.** Yes No
- 3. Are shooters required to sign liability waivers? **If yes, attach a copy.** Yes No
- 4. Are shooter-owned firearms inspected at check in? Yes No  
If yes, by whom:
- 5. Are eye and ear protection mandatory? Yes No

**Range Supervision**

- 1. Is a supervisor on duty at all times? Yes No
- 2. Number of range supervisors:
- 3. Number of range supervisors with NRA Instructor equivalent certification:  
Type of certification:
- 4. Do you have written rules prominently displayed? Yes No
- 5. Do you provide lessons? Yes No  
If yes, provide qualifications of instructors:
  
- 5. Do you provide rental or loaner firearms? Yes No

**MANAGEMENT**

- 1. Years in business: Years
- 2. Years at location: Years
- 3. Are there written safety policies, procedures or rules for staff / employees and / or shooters? Yes No
- 4. Does range have a public address system that all shooters can hear? Yes No
- 5. Are first aid kits located on each range? Yes No
- 6. Number of employees with Medic First Aid Certification:
- 7. Will any tournaments or "Spectator Special Events" be held this year? Yes No  
If yes, please describe:

**LOSS HISTORY**

| Date | Description of Incident | Amount Paid / Reserved |
|------|-------------------------|------------------------|
|      |                         | \$                     |
|      |                         | \$                     |
|      |                         | \$                     |
|      |                         | \$                     |

- 1. Do you have knowledge of any incident which may lead to a claim? Yes No  
If yes, please describe:

**FRAUD NOTICE STATEMENTS**

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THAT PERSON TO CRIMINAL AND CIVIL PENALTIES (IN OREGON, THE AFOREMENTIONED ACTIONS MAY CONSTITUTE A FRAUDULENT INSURANCE ACT WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO PENALTIES). (IN NEW YORK, THE CIVIL PENALTY IS NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5,000) AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION). (NOT APPLICABLE IN AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, RI, TN, VA, VT, WA AND WV).

**APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI AND WV:** ANY PERSON WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES OR CONFINEMENT IN PRISON.

**APPLICABLE IN COLORADO:** IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

**APPLICABLE IN FLORIDA AND OKLAHOMA:** ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY (IN FL, A PERSON IS GUILTY OF A FELONY OF THE THIRD DEGREE).

**APPLICABLE IN KANSAS:** ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO; OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT.

**APPLICABLE IN MAINE, TENNESSEE, VIRGINIA AND WASHINGTON:** IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

**The Undersigned states that he/she is an authorized representative of the Applicant and declares to the best of his/her knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Company \* in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Company of such changes and the Company may modify or withdraw the quote or binder.**

**The signing of this Application does not bind the Company to offer, or the Applicant to purchase the policy.**

**\*Company refers collectively to Philadelphia Indemnity Insurance Company and Tokio Marine Specialty Insurance Company.**

NAME (PLEASE PRINT/TYPE)

TITLE

(MUST BE SIGNED BY THE PRESIDENT, CHAIRMAN, CEO OR EXECUTIVE DIRECTOR)

\_\_\_\_\_  
SIGNATURE

DATE

Produced By: (Section to be completed by Producer/Broker)

PRODUCER

AGENCY

PRODUCER LICENSE NUMBER

AGENCY TAXPAYER ID OR SS NUMBER

ADDRESS (STREET, CITY, STATE, ZIP)